What We are Seeing, What We are Hearing

In the almost 15 years that I have been with CCR&R, child care providers have soared into the arena of child care professionals. Caregivers, training, and practices in homes and centers show growing commitment, quality, and dedication to improvement. Our state standardized courses are now complimented by free technical assistance and mentoring by specialists in our office. Many of you are opening your doors to these services.

While the child care profession has grown dramatically, the economy has not kept pace. I remember a time when all quality programs were full, and waiting lists were not uncommon. Today, even the best homes and centers are kicking service up a notch to stay full.

From our perspective, and from feedback we hear from parents, there are a couple of things that all providers can do to build and keep business healthy. First, seriously consider the use of your cell phone for calls or texting when you are with the children. Phones are growing in visibility in the yard, on the playground, and while children are playing. Parents and kids notice when you are not fully engaged with your job. The quality of a child’s day takes a hit when she goes without your attention, even if you are standing right there. We are also noticing an inclination to text in our classes. Students and instructors are distracted when classmates text rather than fully participate in the curriculum at hand. Neither great care nor great learning should be put “on hold” while you chat.

A second awareness that has been communicated to us by parents is how prepared providers are when potential families come to visit a home or center. Some parents tell us that providers are not even there when they arrive for their scheduled appointments. Send a positive message families by preparing a sheet of talking points about your child care, and make sure you schedule appointments for times when you can show your facility to the best advantage. On the day of their appointment, parents may opt to drive on by if your facility looks unwelcoming, and they will surely take their business to the next place if you are unable to sell them on the quality of your environment and care.

We want to help you stay on top of your field. Now is the time to fine tune your professionalism so you can remain competitive in our tough economy.
Statistics for Northern Region:

*This is how many requests we had for Child Care between Aug 15th – Nov 15th:

<table>
<thead>
<tr>
<th>Area</th>
<th>Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Ogden / Pleasant View</td>
<td>90</td>
</tr>
<tr>
<td>Harrisville</td>
<td>45</td>
</tr>
<tr>
<td>Ogden North (North of 12th, South of North Ogden)</td>
<td>150</td>
</tr>
<tr>
<td>Ogden South (North of W. Terrace, South of 30th)</td>
<td>180</td>
</tr>
<tr>
<td>West Weber West (West Weber, Warren, Taylor)</td>
<td>26</td>
</tr>
<tr>
<td>Hooper/West Haven</td>
<td>41</td>
</tr>
<tr>
<td>Roy North East (East of 3500 W, North of 5600 S)</td>
<td>113</td>
</tr>
<tr>
<td>Riverdale</td>
<td>59</td>
</tr>
<tr>
<td>South Ogden / Uintah (South of 40th, East of Harrison)</td>
<td>93</td>
</tr>
<tr>
<td>Mountain Green</td>
<td>3</td>
</tr>
<tr>
<td>Sunset</td>
<td>54</td>
</tr>
<tr>
<td>West Point / Clinton West (West of 3000 W)</td>
<td>61</td>
</tr>
<tr>
<td>Syracuse West (Below the Bluff)</td>
<td>38</td>
</tr>
<tr>
<td>South Clearfield (pocket South of Antelope Dr)</td>
<td>83</td>
</tr>
<tr>
<td>Layton</td>
<td>157</td>
</tr>
<tr>
<td>Kaysville East (East of I15)</td>
<td>72</td>
</tr>
<tr>
<td>Farmington</td>
<td>28</td>
</tr>
<tr>
<td>Bountiful / NLS/ WX West (West of I15)</td>
<td>66</td>
</tr>
<tr>
<td>Ogden Valley</td>
<td>6</td>
</tr>
<tr>
<td>Ogden Middle (North of 30th, South of 12th)</td>
<td>174</td>
</tr>
<tr>
<td>Ogden West (West Ogden &amp; Industrial Park)</td>
<td>63</td>
</tr>
<tr>
<td>West Weber East (Plain City, Marriott-Slaterville, Farr West)</td>
<td>53</td>
</tr>
<tr>
<td>Roy West (West of 3500 W)</td>
<td>97</td>
</tr>
<tr>
<td>Roy South East (East of 3500 W, South of 5600 S)</td>
<td>110</td>
</tr>
<tr>
<td>South Ogden / W. Terrace (South of 40th, West of Harrison)</td>
<td>93</td>
</tr>
<tr>
<td>South Weber</td>
<td>33</td>
</tr>
<tr>
<td>Morgan</td>
<td>2</td>
</tr>
<tr>
<td>Clearfield (Main part of Clearfield)</td>
<td>123</td>
</tr>
<tr>
<td>West Point / Clinton East (East of 3000 W)</td>
<td>62</td>
</tr>
<tr>
<td>Syracuse</td>
<td>44</td>
</tr>
<tr>
<td>Layton East (84040 zip)</td>
<td>140</td>
</tr>
<tr>
<td>Kaysville West (West of I15)</td>
<td>65</td>
</tr>
<tr>
<td>Centerville</td>
<td>26</td>
</tr>
<tr>
<td>Bountiful / NLS/ WX East (East of I15)</td>
<td>66</td>
</tr>
</tbody>
</table>

*If the parent was looking for care in more than one area, then their children may be counted more than once among these numbers. You should only consider the area in which you live.

*This statistic counts each child only once.

This is the breakdown on the ages that care was requested between Aug 15th – Nov 15th:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infants: birth-1 year old:</td>
<td>178</td>
</tr>
<tr>
<td>Infants: 1 year to 2 years old:</td>
<td>174</td>
</tr>
<tr>
<td>Toddlers: 2 years old:</td>
<td>147</td>
</tr>
<tr>
<td>Preschool: 3 years old:</td>
<td>118</td>
</tr>
<tr>
<td>Preschool: 4-5 Years old:</td>
<td>117</td>
</tr>
<tr>
<td>School-Age: Kindergarteners:</td>
<td>71</td>
</tr>
<tr>
<td>School Age: Grades 1-6:</td>
<td>169</td>
</tr>
</tbody>
</table>

Layton the average monthly rates are:

<table>
<thead>
<tr>
<th>Provider Type</th>
<th>Under 2</th>
<th>2 Years Old</th>
<th>3 Years Old</th>
<th>4-5 Years Old</th>
<th>School Age</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center Child Care</td>
<td>$622.50</td>
<td>$497.50</td>
<td>$487.50</td>
<td>$465.00</td>
<td>$439.00</td>
</tr>
<tr>
<td>Family Child Care</td>
<td>$511.59</td>
<td>$471.62</td>
<td>$453.29</td>
<td>$443.62</td>
<td>$434.63</td>
</tr>
</tbody>
</table>

We would like to congratulate our latest update drawing winners!

**Amy Moyes & Edu-Care**

They have received a fun prize packet to use in their child care.

A special congratulations goes out to Amy Ashby who won the whole record update!

Remember we conduct a monthly drawing that only those who contact our agency to update are entered in. You can call our office at 801-626-7837 or visit our website at [weber.edu/ccrr](http://weber.edu/ccrr) go to the provider page and then follow the update link on the left side of the screen.

Thank you to all of you who sent in your updates, this helps our office offer the best child care referrals possible to the parents who use our service.
Attention Family Child Care Providers

Are you interested in receiving guidance, resources and assistance on topics of your choice, around your schedule? Our Quality Improvement Program can help!

What is the Quality Improvement Program?
The Quality Improvement Program is designed for family providers to improve the quality of their child care program. It is free, one-on-one assistance done in your home.

What does the Program Consultant do?
The program consultant will assist you in setting and reaching personal and professional goals for your child care program. During one-on-one visits to your home, she will work with you on the kinds of things you would like to do to improve your program. Some highlights of the program are:

- Help with behavior management
- Ideas of how to schedule your day, arrange your environment, etc.
- An extra pair of eyes, ears and hands in your program
- A program consultant who can answer questions and provide you with valuable resources
- Watching a consultant model best practices in the areas you wish to improve
- Weekly lending of books and resources
- Fun new activities for you to implement into your program
- If you choose, you can complete 40 hours with our Program Consultant making you eligible to receive a new TEAM Grant filled with quality toys and materials

Should I be nervous about having a program coordinator come?
NO!! She is not coming into your program to evaluate or judge you. She is not coming to force you into making changes. She is simply someone who can help with the changes that YOU want to make.

If you are one of those providers who is always striving to improve the quality of their child care, this wonderful program is for you! If you are interested, please fill out an application on our website at http://programs.weber.edu/ccrr/mentor.htm or contact our Program Consultant, Rachel Kap at 801-626-7815 or email at rachelkap@weber.edu. I hope to hear from you soon!

Congratulations to Melissa Monsivais on receiving the Pre-Literacy TEAM Grant for completing 40 hours of Mentoring!

Are you interested in earning new toys and materials? You can with our TEAM Grants!

TEAM Grants are filled with safe, developmentally appropriate materials that target the needs of young learners! There are 6 kits to choose from:

- Literacy
- Infant/Toddler
- Special Needs
- Outdoor Play
- Block Play
- Math and Science
- Nature Classroom Learning

There are two ways to receive TEAM Grants:

- Complete 40 hours in our Quality Improvement Program
- Complete ANY Career Ladder Endorsement consisting of 40 hours, within our current fiscal year (July 1, 2010 – June 30, 2011).

You can now earn two TEAM Grants per fiscal year. TEAM Grants are for Family and Family Group Child Care Providers only. Recipients must be licensed for 1 year or more when applying for the TEAM Grant. For more information, contact our Program Consultant: Rachel Kap at 801-626-7815 or rachelkap@weber.edu.
CDA Program for Center Providers

Have you ever thought about getting your CDA but think it would be too much work, too time consuming, or too much money? We are offering a new program that is designed to help you obtain your CDA credential!

We will help you by providing individual assistance and support. We will come to you! We will meet with you when you are available whenever you have questions, concerns, etc. or you can join us at one of our CDA workshop support groups! We will also provide you with the CDA packet and support materials. We want to help you every step of the way to make the CDA experience successful and attainable for you! If you are interested in this program please contact our office at 801-626-7837.

CDA Workshop Classes

Wednesday, January 19th 2011  
CDA Orientation  6:30-7:30pm
Overview of the process of obtaining your CDA

Wednesday, February 16th 2011  
Professional Resource Binder  6:30-7:30pm
How to organize the binder, tips in writing your autobiography and Statements of Competency, and resource collection ideas!

Wednesday, March 16th 2011  
Formal Observation & Parent Questionnaires  6:30-7:30pm
Preparing for the formal observation, and ideas for distributing parent questionnaires

All workshops are FREE of charge and you can chose to come to those interest you!

Announcing the 36th Annual Utah Early Childhood Conference

Saturday April 9th, 2011
Utah Valley University
Orem, Utah

Keynote by Jim Gill, musician and author
Jim Gill also has a graduate degree from The Erikson Institute of Chicago in Child Development. For more information on Jim Gill, visit his website at www.jimgill.com.

For registration information, visit their website at www.earlychildhoodconference.com
Registration is due by March 5th

This annual conference is presented by the Utah Inter-Institutional Consortium in collaboration with Utah Association for the Education of Young Children

Save the Date

Baby Steps/Next Steps Director’s Support Group

Thursday January 13th 2011
More information coming
For questions contact Gina at 801-626-7662 or godriscoll@weber.edu
Community Training Calendar

These classes are not offered by the CCR&R, please contact the numbers provided below for more information.

These ongoing Family Child Care licensing rules classes are free and they count toward your annual training requirements:

Jan 8th: Rule Interpretation Manual Changes
Feb 24th: Infant & Toddler Care, Transportation & Napping
Apr 21st: Supervision, Ratios & Personnel

To register for any of these classes you must call Karrie Phillips at 801-584-8292
Classes will be held in Clearfield at the Licensing Office, 189 S. State Street, #200, 7 to 9:30 pm

Also from licensing…
The Bureau of Child Care Licensing has a Center Training Specialist, Joyce Hasting, who offers training on the licensing rules for child care center staff. These trainings are free of cost for centers, and can be taught on-site at your center. The training time can be counted toward your required annual training hours. Classes can be taught in the daytime, evening, or on Saturdays. If you are interested in scheduling training, call Joyce at 801-584-8281.

The Playroom Inc,
All of the following classes are held in Layton, call Jan @ 774-0074 to register.

<table>
<thead>
<tr>
<th>Class</th>
<th>Date &amp; Time</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Positive Guidance &amp; Emotional Development</td>
<td>Jan 12, 19 &amp; 26</td>
<td>$25</td>
</tr>
<tr>
<td></td>
<td>6:30pm</td>
<td></td>
</tr>
<tr>
<td>CPR &amp; First Aid</td>
<td>Jan 9</td>
<td>$35 for one, $40 at the door</td>
</tr>
<tr>
<td></td>
<td>8am</td>
<td>$50 for both, $60 at the door</td>
</tr>
<tr>
<td>Steps to Advance Physical &amp; Intellectual Competence Pt 1</td>
<td>Feb 9, 16 &amp; 23</td>
<td>$25</td>
</tr>
<tr>
<td></td>
<td>6:30pm</td>
<td></td>
</tr>
<tr>
<td>CPR &amp; First Aid</td>
<td>Feb 12</td>
<td>$35 for one, $40 at the door</td>
</tr>
<tr>
<td></td>
<td>9am</td>
<td>$50 for both, $60 at the door</td>
</tr>
<tr>
<td>Steps to Advance Physical &amp; Intellectual Competence Pt 2</td>
<td>Mar 9, 16 &amp; 23</td>
<td>$25</td>
</tr>
<tr>
<td></td>
<td>6:30pm</td>
<td></td>
</tr>
<tr>
<td>CPR &amp; First Aid</td>
<td>Mar 12</td>
<td>$35 for one, $40 at the door</td>
</tr>
<tr>
<td></td>
<td>9am</td>
<td>$50 for both, $60 at the door</td>
</tr>
</tbody>
</table>

If you need to renew your CPR/First Aid certifications, here are a few numbers you can call:

→ American Red Cross – (Weber / Morgan / N Davis) 801-627-0000  (S Davis) 801-323-7000
→ American Heart Association – 1-800-523-7472  → National Safety Council – 1-800-933-5943
→ US Training Council – 801-776-6431  → Lakeview Hospital – 801-299-2249
→ McKay Dee Hospital – 801-387-7800  → Bountiful City Fire Department – 801-298-6230
→ Kinder Academy – 801-458-4032  → The Playroom – 801-774-0074
→ Davis Hospital (CPR only) – 801-807-7023  → Ogden Regional (CPR only) – 801-479-2017
We would like to congratulate the following Child Care Providers!

### Career Ladder Recipients

#### Level One
- Diana Fuchs
- Sheila Miles
- Crystal Ricketts
- Timberlee Roberson
- Debbie Rolph
- Hermelinda Venable

#### Level Two
- Karen Ashby
- Kristina Beazer
- Becky Cummings
- Caryn Fannon
- KelliAnn Frye
- Charmaine Hartley
- Naomi Nelson
- Stefani Sorensen
- Hermelinda Venable

#### Level Three
- Kandy Allan
- Heather Bills
- Shantelle Talbot

#### Level Four
- Kandy Allan
- Ana Curtis
- Cindy Peterson
- Meleas Rogers
- Jenara Weaver

#### Level Five
- Michele Evans
- Debbie Freitas
- Mary Manglona
- Iola Dawn Nelson
- Cindy Peterson
- Lita Thurgood

#### Level Six
- Marica Hill
- Iola Dawn Nelson

#### Level Seven
- Kim Allen
- Paula Cosper
- Jeanette Groves
- Paula Mullis
- Ruth Nelson
- Tamara Venegas

#### Level Eight
- Kim Allen
- Ada Brown
- Janel Connors
- Janice Gniot
- Teresa Larsen
- Arene Newman
- Maria Villacis

#### Level Ten
- Peggie Clelland

### Relationship Touchpoints
- **Wendy Byington**

### Theories & Best Practices
- **Kim Allen**
- **Stacie Chidester**
- **Susan Jenkins**
- **Teresa Larsen**
- **Gloria Martinez**

### School Readiness
- **Ada Brown**
- **Anita Curtis**
- **Marianne Hinton**
- **Gloria Martinez**
- **Nila Smith**
- **Tamara Venegas**

### Training & Longevity Recipients
- **Kandy Allan**
- **Tanya Becraft**
- **Karen Ashby**
- **Judy Bergen**
- **Mindi Bingham**
- **Wendy Byington**
- **Jamie Craythorn**
- **Becky Cummings**
- **Paige Deem**
- **Wendy DiGiacomo**
- **Amy Evans**
- **Michele Evans**
- **Valerie Ferguson**
- **Diana Fuchs**
- **Charmaine Hartley**
- **Kim Hepner**
- **Marcia Hill**
- **Carol Hull**
- **Tami McCravy**
- **Karla Madrano**
- **Jaycee Meyers**
- **Brocke Monteer**
- **Paula Mullis**
- **Tracy Nehmer**
- **Arene Newman**
- **Dana Pevey**
- **Judith Ramos**
- **Timberlee Roberson**
- **Jesse Rogers**
- **Kathleen Russell**
- **Christy Salmon**
- **Joan Schroeder**
- **Hidoko Shimabukuro**
- **Natalie Shumway**
- **Nicole Skougaard**
- **Susannah Williams**
- **Mayra Withers**
- **Rebekah Wright**

That’s $41,300 in awards!!

The Career Ladder Program recognizes and rewards child care professionals for the completion of ongoing training in the child care field. A growing body of research demonstrates that the quality of care children receive is directly tied to the level of training and education of those who care for them. Participants in the Career Ladder Program receive a certification and cash bonus for each level of training they complete. In addition, any Career Ladder course may also be used for required state licensing training hours.

Career Ladder Endorsements offer focused training in specific areas. Each endorsement consists of 40 hours of specialized training. The Training & Longevity Supplement is an annual award and wage supplement available to individuals employed working with children ages birth through school age in licensed center and family child care programs who participate in the Career Ladder. The purpose of this program is to improve the quality of care children receive by improving training and reducing turnover among their caregivers.

If you have any questions about these programs, you can call our office and speak with Crystal at 801-626-8083 or you can attend one of our Career Ladder Orientation workshops. To see when the next workshop is scheduled, check our Training Schedule in this newsletter.
**CCR&R Northern’s 2011 Winter Schedule**

*If you need directions to any of our locations or want to check to see if a class is full, you can call us at 626-7837 or look at our training schedule online at [http://programs.weber.edu/ccrr/TmrSchd.htm](http://programs.weber.edu/ccrr/TmrSchd.htm)*

WSU ED13 is located at Weber State University Ogden Campus, McKay Education Building, Rm 13

WSU Davis is located at Weber State University Davis Campus on the Layton/Clearfield border

For information on obtaining CEU credit, visit the UACCRRA website at [http://utahccrra.org](http://utahccrra.org)

<table>
<thead>
<tr>
<th>Class Title/Description</th>
<th>Date, Time &amp; Place</th>
<th>Cost</th>
<th>Credit</th>
<th>Career Ladder</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>From Preschool to Kindergarten, School Readiness, Course 2: Early Math</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor Kylee Cook</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>In this course, based on Utah’s Early Learning Guidelines, participants will learn how to effectively and appropriately foster preschooler’s early math and science skills for school readiness. Areas of focus include: concepts of number and counting, shapes, spatial relations, patterning, sorting, comparing, and measurement.</td>
<td>Jan 3, 5, 10 &amp; 12</td>
<td>$15</td>
<td>10 Lic 10 CDA 1 CEU</td>
<td>Level 4-7 and School Readiness Endorsement</td>
</tr>
<tr>
<td><strong>Working Together</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor Shirley Morrison</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In this course participants learn effective strategies for establishing and maintaining open and positive relationships with each child's family, encouraging family involvement in the child care program, and supporting each child's relationship with his or her family.</td>
<td>Jan 4, 6, 11 &amp; 13</td>
<td>$15</td>
<td>10 Lic 10 CDA Level 2 or 3</td>
<td></td>
</tr>
<tr>
<td><strong>Basics of Child Care</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor: Shirley Morrison</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>This 5 hour class covers all of the topics required by licensing. It is recommended especially for those just entering the child care field.</td>
<td>Jan 8 9am-2:45pm</td>
<td>$10</td>
<td>5 Lic</td>
<td>---</td>
</tr>
<tr>
<td><strong>Child Development: Ages &amp; Stages</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor: Shirley Morrison</td>
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</tr>
<tr>
<td>In this 10 hour course, participants learn about typical developmental milestones for infants, toddlers, preschoolers, and school age children. Participants also learn basic strategies for working with each of these age groups of children.</td>
<td>Jan 18, 20, 25 &amp; 27</td>
<td>$15</td>
<td>10 Lic 10 CDA NAC Level 1</td>
<td></td>
</tr>
<tr>
<td><strong>CDA Orientation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor: Crystal Knippers &amp; Megan Jolley</td>
<td></td>
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</tr>
<tr>
<td>This 1 hour workshop will cover the steps to getting a CDA.</td>
<td>Jan 19 6:30-7:30pm</td>
<td>none</td>
<td>---</td>
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</tr>
<tr>
<td><strong>Professionalism in Child Care: More Than Babysitting</strong></td>
<td></td>
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</tr>
<tr>
<td>Instructor: Shirley Morrison</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>In this course participants learn how to make informed decisions based on standards for best practices, take advantage of opportunities for individual professional growth, and contribute to the early childhood field.</td>
<td>Jan 22 &amp; 29 9am-2:45pm</td>
<td>$15</td>
<td>10 Lic 10 CDA Level 2 or 3</td>
<td></td>
</tr>
<tr>
<td><strong>Special Needs Course 3: Setting Up the Environment</strong></td>
<td></td>
<td></td>
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<tr>
<td>Instructor: Kylee Cook</td>
<td></td>
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</tr>
<tr>
<td>During this course participants will begin to think of accessible child care programs as more than just being physically accessible, but also being developmentally accessible.</td>
<td>Jan 24, 26, 31 &amp; Feb 2</td>
<td>$15</td>
<td>10 Lic 10 CDA 1 CEU Level 4-7 and Special Needs Endorsement</td>
<td></td>
</tr>
<tr>
<td><strong>Basics of Child Care</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor: Shirley Morrison</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This 5 hour class covers all of the topics required by licensing. It is recommended especially for those just entering the child care field.</td>
<td>Feb 5 9am-2:45pm</td>
<td>$10</td>
<td>5 Lic</td>
<td>---</td>
</tr>
<tr>
<td><strong>Child Development: Healthy Care</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor: Shirley Morrison</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In this 10 hour course, participants will learn about child care health and safety issues. Topics include: communicable diseases, SIDS, shaken baby syndrome, child abuse and neglect, injury prevention, emergency procedures, nutrition, sick children, and medication administration.</td>
<td>Feb 7, 9, 14 &amp; 16</td>
<td>$15</td>
<td>10 Lic 10 CDA NAC Level 1</td>
<td></td>
</tr>
</tbody>
</table>
### Guidance & Emotional Wellness Course 2: Preventing Problems
**Instructor:** Megan Jolley  
In this course participants will learn how to prevent many common behavior problems. Areas of focus include: providing a supportive physical environment, supportive routines and transitions, creating a positive verbal environment, and creating a caring community.  
**Feb 15, 22, Mar 1 & 8 6:30-9pm**  
WSU ED13  
$15  
10 Lic  
10 CDA  
1 CEU  
Level 4-7 and Guidance & Emotional Wellness Endorsement

### Relationship Touchpoints™, Course 3: Preschoolers 3-4 years
**Instructor:** Natalyn Shepherd  
**This class is recommended only for those who have achieved Level 3 or higher on the Career Ladder.**  
This course, based on the work of Dr. T. Berry Brazelton, focuses on understanding the developmental Touchpoints™ of the 3-4 year old and supporting the child's development at day care and at home. Instruction will include the Touchpoints™ principles & assumptions that strengthen relationships between providers and parents and the parents and child. This training emphasizes the implementation of reflective practice strategies to enhance current and future child care practices.  
**Feb 17, 24, Mar 3 & 10 6:30-9pm**  
WSU ED13  
$15  
10 Lic  
10 CDA  
1 CEU  
Level 4-7 and Touchpoints Endorsement

### Career Ladder Orientation
**Instructor:** Shirley Morrison  
In this 1 hour workshop, participants will get an introduction to the Career Ladder and how it works. This is a great class for those who have had a curiosity about the Career Ladder, but have not understood what it was all about.  
**Feb 23 6:30-7:30pm**  
WSU ED13  
None  
---  
---

### Special Topic: What Do You Do With The Mad You Feel
**Instructor:** Crystal Knippers  
Please remember that if you register for this class and then cannot come, you MUST call and cancel or you will not be eligible to register for another Special Topic class for a year. This class will offer strategies for helping children manage anger and learn self control. Second night of class will focus on activities to help children manage anger.  
**Feb 28 & Mar 2 6:30-9pm**  
WSU ED13  
None  
5 Lic  
---

### Basics of Child Care
**Instructor:** Shirley Morrison  
This 5 hour class covers all of the topics required by licensing. It is recommended especially for those just entering the child care field.  
**Mar 5 9am-2:45pm**  
WSU ED13  
$10  
5 Lic  
---

### Strong & Smart
**Instructor:** Shirley Morrison  
In this course participants learn practical ways to promote young children's physical, cognitive, language, and creative development in age-appropriate play and learning activities.  
**Mar 7, 9, 14 & 16 6:30-9pm**  
WSU ED13  
$15  
10 Lic  
10 CDA  
Level 2 or 3

### Child Development: Learning in the Early Years
**Instructor:** Shirley Morrison  
In this 10 hour course, participants explore how young children learn and develop. Areas of focus include: brain development, learning through play, supporting social and emotional development, and positive guidance.  
**Mar 12 & 19 9am-2:45pm**  
WSU ED13  
$15  
10 Lic  
10 CDA  
Level 1

### Theories and Best Practices, Course 3: Piaget and Brain Development
**Instructor:** Crystal Knippers  
**This class is recommended only for those who have achieved Level 3 or higher on the Career Ladder.**  
In this course participants will gain an understanding of Piaget’s stages of cognitive development and why his core focus was about how people acquire, process and store knowledge. Participants will also learn about how the brain develops and how they can support healthy brain development in everyday child care practices.  
**Mar 15, 17, 22 & 24 6:30-9pm**  
WSU ED13  
$15  
10 Lic  
10 CDA  
1 CEU  
Level 4-7 and Theory & Best Practice Endorsement

### Infant Toddler Course 3: Learning in Infancy and Toddlerhood
**Instructor:** Kylee Cook  
In this course participants explore how infants and toddlers learn. Areas of focus include: cognitive discoveries of infancy, the role of the caregiver in supporting learning, stages of infancy, and language development.  
**Mar 21, 23, 28 & 30 6:30-9pm**  
WSU ED13  
$15  
10 Lic  
10 CDA  
1 CEU  
Level 4-7 and Infant Toddler Endorsement
CCR&R Northern Winter Training Registration Form

To register, fill out this form, include your payment and mail it to: CCR&R Northern,
Training Registration
1309 University Circle
Ogden, UT 84408-1309

Please make check or money order payable to WEBER STATE.

Registration is done by pre-payment only. We must receive the registration form in our office 5
business days before the class begins. Only one person per form. You may make as many copies of
this form as you’d like, however you must also copy the back or second page of this form.
We cannot accept one-sided or one-page-only forms. The Participant Code of Conduct must be read
signed and mailed in with each form.

To expedite Career Ladder & TLS Applications, CCPDI has asked that we collect the following bolded information
from training participants. If we do not have this information, we will not be able to enroll you in any classes.

<table>
<thead>
<tr>
<th>Your full name:</th>
<th>Your birth date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Address:</td>
<td>City, State Zip:</td>
</tr>
</tbody>
</table>

Please circle which type of care you work in:
- Licensed Family
- Residential Certificate
- Licensed Center
- Exempt Center
- Other__________________

Work phone:  
Home phone:

Email Address:  
Business Name:

☐ I have read, and included a signed copy of the Statewide Training Participant Code of Conduct with this registration form.  
(The Code of Conduct can be found on page two of this form.)

<table>
<thead>
<tr>
<th>Class Title</th>
<th>Date</th>
<th>Class Fee</th>
<th>Amount Enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>From Preschool to Kindergarten, School Readiness Course 2</td>
<td>Jan 3, 5, 10 &amp; 12</td>
<td>$15</td>
<td></td>
</tr>
<tr>
<td>Working Together</td>
<td>Jan 4, 6, 11 &amp; 13</td>
<td>$15</td>
<td></td>
</tr>
<tr>
<td>Basics of Child Care</td>
<td>Jan 8</td>
<td>$10</td>
<td></td>
</tr>
<tr>
<td>Child Development: Ages &amp; Stages</td>
<td>Jan 18, 20, 25 &amp; 27</td>
<td>$15</td>
<td></td>
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<tr>
<td>CDA Orientation</td>
<td>Jan 19</td>
<td>None</td>
<td></td>
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<tr>
<td>Professionalism in Child Care: More Than Babysitting</td>
<td>Jan 22 &amp; 29</td>
<td>$15</td>
<td></td>
</tr>
<tr>
<td>Special Needs Course 3</td>
<td>Jan 24, 26, 31 &amp; 2</td>
<td>$15</td>
<td></td>
</tr>
<tr>
<td>Infant Toddler Course 4</td>
<td>Feb 1, 3, 8 &amp; 10</td>
<td>$15</td>
<td></td>
</tr>
<tr>
<td>Basics of Child Care (Davis Campus)</td>
<td>Feb 5</td>
<td>$10</td>
<td></td>
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<tr>
<td>Child Development: Healthy Care</td>
<td>Feb 7, 9, 14 &amp; 16</td>
<td>$15</td>
<td></td>
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<td>Guidance &amp; Emotional Wellness Course 2</td>
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<td>Feb 23</td>
<td>None</td>
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<tr>
<td>Theories &amp; Best Practices Course 3</td>
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<tr>
<td>Infant Toddler Course 3</td>
<td>Mar 21, 23, 28 &amp; 30</td>
<td>$15</td>
<td></td>
</tr>
</tbody>
</table>

Office use only (Please DO NOT WRITE IN THIS SPACE)

Date received:  
☐ voucher ( _R or _G )  
☐ Money order  
☐ check

Total Amount Enclosed:

The tuition we collect from participants is only a registration fee and does not offset the actual cost of the training.
Funding comes from the Utah Office of Child Care, from Federal Block Grant monies, set aside for enhancing quality in child care. By
following the training policies, you are helping us provide excellent training at a reduced cost to you.
Statewide Child Care Resource & Referral (CCR&R)
Training Participant Code of Conduct
Effective Date: July 1, 2007
Revised: July 1, 2010

- **Punctuality / Attendance:** I understand that I must be in class at or before the time scheduled for class to begin in order to obtain credit for the class. If I arrive after the time that class is scheduled to begin, I can use the time that I was actually in attendance for licensing credit, but I will have to repeat the full 2 ½ hour session to get Career Ladder credit for the course. Class will begin when the trainer determines that it is time to start. I understand that if I am not present during the entire class period, that I will not receive Career Ladder credit for the session, and will have to repeat the full 2 ½ hour session in order to receive credit for the course.

- **Disruptive Behavior:** I will be respectful to the trainer and to all others in attendance during each class session. I will not use obscene, profane, threatening, discriminatory, harassing or abusive language. I will not engage in any conversation or behavior that is disruptive or disrespectful to the trainer or other participants in the class. I will attentively participate in class. I will not text message or make cell phone calls during class time. I understand that I am required to turn my cell phone and/or other electronic devices off or turn them to vibrate during class time. I will limit all cell phone calls to break time or after class time. I will not engage in disruptive private conversations during class time. If I must bring food or drink to class, I will eat quietly and will not allow food or drink to become disruptive or distracting to the trainer or other class participants.

- **Illegal Activity / Health & Safety:** I understand that any illegal activity, including behavior that threatens the health or safety of the trainer or another class participant before, during or after class will be cause for my immediate expulsion from class and permanent suspension from participation in the Career Ladder and the Training and Longevity Supplement, and that such behavior may be reported to law enforcement. Providers may be asked to leave a training if their condition prevents them from participating or is disruptive to the class environment.

- **Children:** I understand that adult training classes are not a developmentally appropriate environment for children of any age. I will not bring children to class.

- **Class Roll:** I understand that in order to receive credit for each class session, that I must sign the roll before class begins. I understand that failure to do so will result in my not receiving credit for the class session. I understand that I may not sign the roll for someone else.

- **Refunds:** I understand that class registration fees are non-refundable. I understand that if I notify the CCR&R a minimum of three days in advance that I am unable to attend a course for which I am registered, that my registration fee may be able to be credited toward another class. I understand that it is my responsibility to contact the CCR&R to make these arrangements.

- **Non-Compliance:** I understand that, in cases of infractions of a minor severity (behavior that has been determined to be disruptive but not illegal), that I will be allowed one issued verbal warning upon the first violation of the above listed rules. I understand that upon the second such infraction, I will be suspended from participation in the Career Ladder and Training and Longevity Supplement for one year from that infraction date. I understand that upon the third such infraction I will be permanently barred from participation in the Career Ladder and Training and Longevity Supplement. I understand that upon the first incident of any violation in which I engage in illegal activity (including threatening or intimidating behavior), that I will be permanently banned from participation in the Career Ladder and Training and Longevity Supplement, and that such action may be cause for intervention by law enforcement and/or other legal action.

*Print Name:__________________________________
Signature:___________________________________ Date: ___________________
CCR&R Northern’s Training Policies

You must pre-register. You will not be considered registered in our classes until we receive the registration form and your payment. We require that you pre-register for our classes for a couple of reasons: 1- Due to the amount of materials we distribute in class, we need to have an accurate count of how many providers will be attending each one and enough time to prepare them. 2- Weber State University has set strict guidelines for us to follow when handling money. They will not allow any money to remain in the office unsecured, overnight. We also do not want to put your information at risk by having it sit on a desk overnight. It is for your privacy and safety that we request you send in your money. If you do not wish to send your money in through the mail you may come into our office during office hours, 8am-4:00pm and register in person. We do not encourage cash, but if that is all you have, please bring exact change.

Money can not be accepted at the training. Each registration form will let you know where to send it. Please check the training schedule page on our website (http://programs.weber.edu/ccrr) to see if a class is full or has been rescheduled or cancelled.

All training participants must review and sign the Statewide CCR&R Training Participant Code of Conduct each time you register. If there is no signature, your registration form will be sent back for you to sign. We will not be able to hold your spot in any class and you may miss out on the class that you want to register for. We are not able to register any one for a class without the signed copy of the Code of Conduct.

The registration form has the information we need for the Utah State Training Registry and must be filled out in full. An incomplete registration form will delay your registration and you may miss the class you are trying to register if it fills before we can collect the information we need. If you have any questions about the information we collect, you can contact our office at 801-626-7784.

If you are sending registrations for more than one person, you must include a registration form for each person and each person must sign the Training Participant Code of Conduct. The form has the information we need for the Utah State Training Registry, without it we cannot register you for any of our classes. Also, each person must sign a copy of the Utah State CCR&R Training Participant Code of Conduct. Without that signature, no one will be able to attend classes.

Registration for each class will close 7 days prior to the start of class. No registrations will be accepted within a week of the class’ start date. This will give us time to prepare the right amount of materials.

We register for classes one quarter at a time. You may register only for the classes listed in our current newsletter. Each quarter's class schedule and registration form can be found in our quarterly newsletter, the Child Care Connector. The newsletter is published every September, December, March and June. The schedule and registration form will also be posted on our website shortly after it has been sent in the mail.

Sorry, we are not able to issue a refund. If we receive money from you for a class that is already full, we can give you the option of sending the check back to you or sending you a credit voucher. When a class is full, it will be posted on the training schedule page on our website at http://programs.weber.edu/ccrr. You can always call our office at 801-626-7837 to check if the class is full before sending in the registration form or check our online schedule.

If you are unable to attend a class and you call at least three days before the first session starts, we can send you a credit voucher. Sorry, we are not able to refund money. Please be sure to call during office hours 8am-4:00pm. You can reach us either at 801-626-7837, 801-626-7784, or toll free at 1-888-970-0101. We cannot issue a credit voucher if you fail to notify us before the first session of a class.

Each 10 hour class is broken down into four sessions. If you miss one or two session(s) in a class, no money can be refunded. However, you can make it up when that session is taught again, without repaying. You also have the option of making-up the session you missed with another CCR&R agency without having to pay again. We have an agreement with our sister agencies that allows you to make up one or two sessions with them. Just contact them for their times and registration policies.

To register for a make-up session with us, simply fill out the registration form and circle the dates you need to make up, write "make-up" in the amount enclosed section and send it in. Be sure to include the signed Code of Conduct with the form. We have a limited number of make-up slots available for each night so please let us know if you are registered for a make-up session and are unable to attend.

We need to have a minimum number of providers enrolled to conduct the class. Classes, which don’t meet these minimum numbers five days before the class, will be either cancelled or rescheduled. We will notify you and send you a credit voucher for another class.

Classes may be canceled due to weather. We follow Weber State University's policies regarding this issue. If the campus is closed, our classes will be canceled. If not, classes will be held. You can call Weber State at 801-626-6000 to find out if the campus has been closed. We will also leave a message on our main phone line 801-626-7837. All classes canceled due to weather will be rescheduled.

Certificates are given to participants on the last day of class. If you are making up a session, let the trainer know, they can get the certificate to you sooner. If you do not receive a certificate within two weeks of the final session, contact our office at 801-626-7784. There will be a $5 charge for a replacement certificate.
Training Schedule Inside!

Winter Quarter

CCR&R Northern
Look for the